
Unitarian Universalist Church of the Desert

Board of Directors Regular Meeting Minutes

June 18, 2024

Attending:

A meeting of the UUCOD Board of Directors was held on Tuesday, June 18, 2024.

Board Members attending in person: Bob Rancourt, President, Julia Alberg-Burbank, 1st Vice President, Claudia Simmons, Secretary, Rev. Ian W. Riddell, Minister, Jerry L'Hommedieu, Treasurer, Walter Gendell, Director at Large, Carol McDaniel, Director at Large

Board Member Attending by Zoom: Fran Hoag, 2nd Vice President

New Board Member Attending: Frank Riela, John Ressler

Others Present: Barb Katay

Others Present by Zoom: Jane Zaun, Karen Goodyear

Welcome and Call to Order

Bob Rancourt called the regular Board Meeting to order at 5:00 PST.

Chalice Lighting

Rev. Riddell offered inspirational sentiments and lit the chalice.

Check-In

Bob Rancourt welcomed everyone and he and the Board checked in.

Process Moderation

Process monitor was assigned to Carol McDaniel.

Consent Agenda

- The Board made a motion to approve the May 21, 2024, Board Meeting Minutes [Moved by Jerry L'Hommedieu and seconded by Carol McDaniel]. Minutes Approved.

Voices of the Congregation

- Review and Discussions of UUCOD Delegation to UUA General Assembly
 - The General Assembly is occurring this week. Voting members attending: Jane Zaun, Walter Gendell and Linda Savard. Also attending: Bob Rancourt. Rev. Ian will attend as the Ministerial representative.
 - UUCOD attendees met in a private session with Jane Zaun to prepare for the Assembly meeting.

Old Business

- Review and Consideration of Board Orientation
 - New Board Members Frank Riela, 2nd Vice President, and John Ressler, Director-at-Large, were present at the at the Board Orientation on Sunday, June 16, 2024.
- Review and Approval of Committee on Ministry Board Appointee
 - The Board discussed this topic previously, and is happy to report that Linda Savard has agreed to be the Board's appointee to the Ministry Board
 - Bob Rancourt made a motion to the Board to approve this appointee. Carol McDaniel moved, and Walter Gendell seconded said motion. With no objection, the motion passed by acclamation that Linda Savard will be the Board's appointee to the Ministry Board.
 - Rev Ian will reach out to Linda Savard to confirm her appointment.
- Review, Consideration, and Discussion of Possible Board Resolutions Updates
 - Bob Rancourt is suggesting that UUCOD may need to propose a new Security Resolution or policy. There was concern by an ex-board president that there were too many building keys and building codes floating around, and that perhaps it is time to formalize an understanding or resolution around this subject.
 - Frank Riela proposed the idea that the Facilities Chairperson be the point person to manage disseminating and collecting keys.
 - The Board agreed that a "Security" policy or resolution should be prepared around this topic. A working group made up of Bob Rancourt, Pam Bibo, Julia Alberg-Burbank and Carol McDaniel (on behalf of Facilities) will look at this issue and bring suggestions back to the Board.
 - Fran Hoag brought up the subject of the use of cameras being placed around the property for security purposes. This may be looked at down the road.
 - Rev. Ian felt that the Board should be responsible for preparing this policy.
- The question arose about the possibility of amending the UUCOD's By Laws. If Article II passes at the General Assembly, and the UUA By-Laws change, we may want to consider changing UUCOD's Article II By Laws.
 - Perhaps some bigger changes will need to be made to include additional resolutions.
- Review and Updates of FY 2023-2024 Budget
 - Jerry L'Hommedieu reported the potential for a \$8,312 deficit at the end of June 2024.
 - The approved budget for FY 2024/2025, reflects a deficit of approximately \$18,000.
- Nomination and Designation of Attitude of Gratitude Note Recipients
 - Notes to Jane Zaun and Joaquin Galeano to thank for service on the Committee on Ministry.
 - Note to Tom Spencer for washing off solar panels and cleaning out gutters.
 - Note to Walter and Jack for hosting Board potluck and for Jack's great artwork.
 - Note to Bill Masco for his work on A/V.
 - Note to Jim and Lavonne Swanson hosted an end-of-year party for the choir team/
 - Frank suggested we or others could document the good things that happen for our church and each other. That way those items will not go unnoticed.

- Suggested a book of thanks and acknowledgement, or
 - Blank cards at the bulletin board to write thank you notes
 - New Second VP Frank Riela, being the new liaison with Stewardship, agreed to take this up with that committee.
- It was reported that the Yard Sale will be headed by Jane Betts-Stover, with the team of Jim and Lavonne Swanson, Nancy Butkins, Margo Perry, and Pam Watson. The Yard Sale will be held on March 7-8, 2025. Storing items in the Community Room will not conflict with DOS's use of the room.

Unfinished Business

- Further Review, Discussion, and Approval of the Personnel Advisory Committee's Draft Recommendations for Ministerial Evaluation Process and Procedures
 - Walter Gendell and Rev. Ian walked the Board through the process of reviewing the Ministerial Evaluation Process.
 - This is the first time UUCOD has prepared such an evaluation.
 - Various evaluators from a cross section of the congregation will be picked to participate in the evaluation process.
 - The Committee on Ministry will cull through the results.
 - The President of the Board will deliver the results to Rev. Ian.
 - Claudia Simmons made a motion and Julia Alberg-Burbank seconded the motion that the board approve the Ministerial Evaluation Process and Procedures, including the slight modification discussed at this meeting, and including the procedures discussed to move this forward.

New Business

- Review and Discussion of Monthly Reports
 - See attached detailed reports.
- Review, Consideration, and Discussion of the Safety Committee's Proposed Active Shooter Procedures
 - Rev. Ian reported that the Safety Committee met and discussed the proposed Active Shooter procedures. Please reference the attached Active Shooter document.
 - The Safety Team includes Ginger Hemingway, Mel Wilkinson, Tracy Flynn, Randy Steele, Jerry L'Hommedieu, and Rev. Ian.
 - It is proposed that going forward, the doors will be locked when the service begins. The parking lot will be moderated by a team member or a greeter. Latecomers will be let in by this person.
 - Rev. Ian said that it is preferred that the Church bring in an outside professional to conduct the step-by-step Active Shooter training with the ushers and anyone else who wants this information.
 - There will also be an evacuation drill during a Sunday morning service.
- Review, Consideration and Discussion of Requested Board Involvement in the Membership and Stewardship Committees
 - Jerry L'Hommedieu discussed the fact that the Membership Committee does not have enough members, and with everyone traveling this summer, there is a question as to who

can step in on Membership's behalf. The Committee is asking the Stewardship Committee and Board of Directors help during this period.

- Rev. Ian suggested that a Board member sign up to help once a month.
- Rev. Ian will speak from the pulpit with an emergency 'ask' for assistance to be a greeter one or two Sundays during the summer months.
- Bob Rancourt suggested that Board Members reach out to Tracy Flynn to let her know your availability to greet on Sunday dates.
- The Board recommended that Jerry L'Hommedieu to go back to the Membership Committee and let them know that the Board will step in to help.

Process Moderation

- Carol McDaniel reported that the Board Meeting ran on time and that everyone had been heard.

Chalice Extinguishment

- Rev. Riddell extinguished the chalice with words of gratitude that we bring our hearts and minds and spirits to this work.

Adjournment

- Bob Rancourt adjourned the regular Board meeting at 7:30 pm.

Respectfully Submitted,



Claudia L. Simmons, Secretary

Date Approved: June 18, 2024.

Attachments
Monthly Reports